



# TOWNSVILLE ROCKWHEELERS MOUNTAIN BIKE CLUB INC.

## MONTHLY COMMITTEE MEETING MINUTES

<b>Date:</b>	13/04/2021	<b>Meeting Opened:</b>	6:00pm
<b>Location:</b>	690-694 Ingham Rd, Bohle	<b>Meeting Closed:</b>	7:10pm
<b>Attendees:</b>	Michael Brosnan (MB) Adam McFarland (AMc) Grant Cooper (GC) Aaron Power (AP)	Luke Atkinson (LA) Michael Dorrenboom (MD) Kristy Kerrisk (KK)	Aaron Huston (AH) Baily Devantier-Thomas (BT) Alex Diorietes (AD)
<b>Apologies:</b>	Ashley Caldwell (AC) Justin McIntosh (JMc) Stephen Knott (SK)	Wados Magil (WM) Travis Barry Bails (TB) Cheryl Rennie (CR)	Hayley Morgan (HM) Chris Browning (CB) David Taske (DT)

### Previous Meeting Minutes (09/03/2021)

➤ No changes or objections

**Motioned:** MB                      **Seconded:** AM                      **Status:** Accepted

### 1. Secretary's Report

Secretary: Adam McFarland

	Item Description / Notes	Follow Up / Action Required
1.1	Require Bank Login Access	HM
1.2	Contact details for Bank Statements to be changed to Treasurer	HM
1.3		
1.4		

### 2. Treasurer's Report

Treasurer: Hayley Morgan

	Item Description / Notes	Follow Up / Action Required
2.1	BAS Completed and Submitted – Credit due in 28 days	
2.2	Sat Phone to be returned	HM
2.3	Proposed changing from MYOB to Xero – All generally agreed	
2.4	Telstra SIM Cards and TIC Rates Paid.	



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### 3. President's Report

President: Michael Brosnan

	Item Description / Notes	Follow Up / Action Required
3.1	Membership fees are now \$30 (up from \$20).	
3.2	Timing system: using foam spacers. Agreed to use single use plates for GE. Will have both Crank'd and RW logo. Different colours for juniors.	MB
3.3	Working on new park map for signage and eventually to update masterplan.	MB – Ongoing
3.4	Gambling Grant entries open again. \$35,000	MB
3.5	Proposed developing a register of club Life Members, and possibly committee members as well.	Ongoing
3.6	COVID Grant: \$2,000. Proposed using for new First Aid Kits	MB & KK
3.7	Totally Workwear have club polo shirts ready – send through sizing or collect from store	
3.8	Need to consolidated keys for container, compound, gates and trailer lock	

### 4. Land Access

Land Access Coordinator: Vacant

	Item Description / Notes	Follow Up / Action Required
4.1		

### 5. Trail Care and Technical

Trail Care Coordinator: Wados Magil

Technical Coordinator: Grant Cooper

	Item Description / Notes	Follow Up / Action Required
5.1	Commissaire Certification received	GC
5.2	Trail grading underway using up to date system.	GC - Ongoing
5.3	Line Trimmer bought for the Paluma Push has been found	
5.4	Club Champion Points Template approved.	



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### 6. Club Events & Programs

#### Juniors and Family

Coordinator: Kristy Kerrisk

	Item Description / Notes	Follow Up / Action Required
6.1	Juniors starting this Thursday (22/4/21)	
6.2	Still need some system of confirming membership – MB going to talk to AusCycling	MB

#### Cross Country (XC)

Coordinators: Bailey Devantier-Thomas & Alex Diorietes

	Item Description / Notes	Follow Up / Action Required
6.3	Good turnout and positive feedback from Race 1.	
6.4	Lots of track prep completed, still plenty of grass around.	

#### Down Hill Series (DH)

Coordinators: Stephen Knott, Ashley Caldwell

	Item Description / Notes	Follow Up / Action Required
6.5	Not present – nothing raised	
6.6	Noted that Sam (Outer Limits) has offered use of their 20 seat bus.	

#### Gravity Enduro

Coordinators: Luke Atkinson & Aaron Huston

	Item Description / Notes	Follow Up / Action Required
6.7	Race Dates locked in.	
6.8	GC to check course	
6.9	Reminder to send Park Closure email about a week out.	

### 7. Registrar

Coordinator: Michael Dorrenboom

	Item Description / Notes	Follow Up / Action Required
7.1	New EntryBoss system working well.	MD
7.2		



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### 8. Timing

Coordinator: David Taske

	Item Description / Notes	Follow Up / Action Required
8.1	Not present – nothing raised	

### 9. Major Events

	Item Description / Notes	Follow Up / Action Required
9.1	Possible Adventurthon event proposed for the Dam.	

### 10. Media & PR

Coordinator: Ashley Caldwell

	Item Description / Notes	Follow Up / Action Required
10.1	Not present – nothing raised	
10.2		

### 11. Sponsorship

Coordinator: Aaron Power (new committee member from April)

	Item Description / Notes	Follow Up / Action Required
11.1	Discussed long term proposal to a significant Sponsor for the Club – more to follow	AP and MB

### 12. Fundraising & Grants

Coordinator: Vacant

	Item Description / Notes	Follow Up / Action Required
12.1		

### 13. Memberships

Coordinator:

	Item Description / Notes	Follow Up / Action Required
13.1		



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### 14. Social Activities

	Item Description / Notes	Follow Up / Action Required
14.1	Nothing tabled at this meeting.	

### 15. Online Comms

Coordinator: Justin MacIntosh

	Item Description / Notes	Follow Up / Action Required
15.1	Not present – nothing Raised	
15.2		

### 16. General Business

	Item Description / Notes	Follow Up / Action Required
16.1	Container Shelves installed – need to move long set when it's cooler	AM
16.2		

### 17. Attachments

None.

**18. Next Meeting: 11/5/2021. 6pm**