



# TOWNSVILLE ROCKWHEELERS MOUNTAIN BIKE CLUB INC.

## MONTHLY COMMITTEE MEETING MINUTES

<b>Date:</b>	09/03/2021	<b>Meeting Opened:</b>	6:00pm
<b>Location:</b>	690-694 Ingham Rd, Bohle	<b>Meeting Closed:</b>	7:00pm
<b>Attendees:</b>	Michael Brosnan (MB) Adam McFarland (AMc) Grant Cooper (GC)	Luke Atkinson (LA) Michael Dorrenboom (MD)	Aaron Huston (AH) Baily Devantier-Thomas (BT)
<b>Apologies:</b>	Ashley Caldwell (AC) Justin McIntosh (JMc) Kristy Kerrisk (KK) Stephen Knott (SK)	Wados Magil (WM) Travis Barry Bails (TB) Cheryl Rennie (CR) Alex Diorietes (AD)	Hayley Morgan (HM) Chris Browning (CB) David Taske (DT)

### Previous Meeting Minutes (09/02/2021)

➤ No changes or objections

**Motioned:** MB                      **Seconded:** AM                      **Status:** Accepted

### 1. Secretary's Report

Secretary: Adam McFarland

	Item Description / Notes	Follow Up / Action Required
1.1	Require Bank Login Access	HM
1.2	Received G Drive access (meeting minutes filed on G Drive)	
1.3	Contact details for Bank Statements to be changed to Treasurer	HM
1.4		

### 2. Treasurer's Report

Treasurer: Hayley Morgan

	Item Description / Notes	Follow Up / Action Required
2.1	BAS Completed and Submitted – Credit due in 28 days	
2.2	Sat Phone to be returned	
2.3	Proposed changing from MYOB to Xero – All generally agreed	
2.4	Telstra SIM Cards and TIC Rates Paid.	



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### 3. President's Report

President: Michael Brosnan

	Item Description / Notes	Follow Up / Action Required
3.1	Membership fees due. Agreed to increase fees to \$30 (up from \$20). Still waiting on feedback from AusCycling.	MB – Waiting for AusCycling
3.2	Timing system tested – proposed using 2 chips per rider	MB
3.3	Working on new park map for signage and eventually to update masterplan.	MB – Ongoing
3.4	Federal Grant application unsuccessful.	
3.5	Gambling Grant not really suitable at this time.	
3.6	Proposed developing a register of club Life Members, and possibly committee members as well.	
3.7	Suggestions for the best usage of recent grant funds: <ul style="list-style-type: none"><li>- "Trail A" climbing trail.</li><li>- Keelback repairs.</li><li>- Mt Stuart repairs and upgrades</li></ul>	
3.8	Raised Sam's proposal to run another major Outer Limits MTB race in 2022	

### 4. Land Access

Land Access Coordinator: Vacant

	Item Description / Notes	Follow Up / Action Required
4.1		

### 5. Trail Care and Technical

Trail Care Coordinator: Wados Magil

Technical Coordinator: Grant Cooper

	Item Description / Notes	Follow Up / Action Required
5.1	4 days of line trimming done – need a shout out to those who helped	
5.2	Commissaire Certification submitted, waiting for response	GC
5.3	Trail grading underway using up to date system.	GC - Ongoing
5.4	Looking for Line Trimmer bought for the Paluma Push	



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### 6. Club Events & Programs

#### Juniors and Family

Coordinator: Kristy Kerrisk

	Item Description / Notes	Follow Up / Action Required
6.1	Not present – nothing raised	
6.2		

#### Cross Country (XC)

Coordinators: Bailey Devantier-Thomas & Alex Diorietes

	Item Description / Notes	Follow Up / Action Required
6.3	Race dates booked in	
6.4		

#### Down Hill Series (DH)

Coordinators: Stephen Knott, Ashley Caldwell

	Item Description / Notes	Follow Up / Action Required
6.5	Not present – nothing raised	
6.6		

#### Gravity Enduro

Coordinators: Luke Atkinson & Aaron Huston

	Item Description / Notes	Follow Up / Action Required
6.7	Race Dates generally locked in.	
6.8	Proposed adding sign to Bus Stop with all race dates	LA & AH
6.9	Discussed time limits on Juniors during GE races – proposed a shuttle.	

### 7. Registrar

Coordinator: Michael Dorrenboom

	Item Description / Notes	Follow Up / Action Required
7.1	Proposed moving to EntryBoss. Fee is 50c per entrant. All generally agreed	MD
7.2		



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### 8. Timing

Coordinator: David Taske

	Item Description / Notes	Follow Up / Action Required
8.1	Not present – nothing raised	

### 9. Major Events

	Item Description / Notes	Follow Up / Action Required
9.1	Club Champion award approved to proceed.	

### 10. Media & PR

Coordinator: Ashley Caldwell

	Item Description / Notes	Follow Up / Action Required
10.1	Not present – nothing raised	
10.2		

### 11. Sponsorship

Coordinator: Vacant (MB and KK to assist until role filled)

	Item Description / Notes	Follow Up / Action Required
11.1		

### 12. Fundraising & Grants

Coordinator: Vacant

	Item Description / Notes	Follow Up / Action Required
12.1		

### 13. Memberships

Coordinator:

	Item Description / Notes	Follow Up / Action Required
13.1		



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### 14. Social Activities

	Item Description / Notes	Follow Up / Action Required
14.1	Nothing tabled at this meeting.	

### 15. Online Comms

Coordinator: Justin MacIntosh

	Item Description / Notes	Follow Up / Action Required
15.1	Not present – nothing Raised	
15.2		

### 16. General Business

	Item Description / Notes	Follow Up / Action Required
16.1	Container Shelves installed – need to move long set when it's cooler	AM
16.2		

### 17. Attachments

None.

**18. Next Meeting: 13/4/2021. 6pm**