



TOWNSVILLE ROCKWHEELERS MOUNTAIN BIKE CLUB INC.

MONTHLY COMMITTEE MEETING MINUTES

Date:	12/01/2021	Meeting Opened:	6:35pm
Location:	690-694 Ingham Rd, Bohle	Meeting Closed:	8:10pm
Attendees:	Michael Brosnan (MB) Chris Browning (CB) Adam McFarland (AMc) Michael Dorrenboom (MD)	Justin McIntosh (JMc) Grant Cooper (GC) Stuart Dummkoph(SD) David Taske (DT)	Stephen Knott (SK) Aaron Huston (AK) Alex Diorietes (AD) Baily Devantier-Thomas (BT)
Apologies:	Hayley Morgan (HM) Ashley Caldwell (AC) Kristy Kerrisk (KK)	Wados Magil (WM) Travis Barry Bails (TB) Luke Atkinson (LA)	Cheryl Rennie (CR)

Previous Meeting Minutes (AMG – 28/11/2020)

➤ No changes or objections

Motioned: MB **Seconded:** AM **Status:** Accepted

1. Secretary's Report

Secretary: Adam McFarland

	Item Description / Notes	Follow Up / Action Required
1.1	New Committee Positions for 2021 – See attached list.	
1.2	New Meeting Time – 6pm	
1.3		

2. Treasurer's Report

Treasurer: Hayley Morgan

	Item Description / Notes	Follow Up / Action Required
2.1	Nothing raised	
2.2		
2.3		



TOWNSVILLE ROCKWHEELERS MOUNTAIN BIKE CLUB INC.

MONTHLY COMMITTEE MEETING MINUTES

3. President's Report

President: Michael Brosnan

	Item Description / Notes	Follow Up / Action Required
3.1	AGM: Feedback was generally positive. Good Format. Might need a PA System next time.	
3.2	Membership fees due. Agreed to increase fees to \$30 (up from \$20). No discount for volunteers. Discussed rewards system instead.	MB – Fee increase from 31/1/2021
3.3	Timing system generally working ok, may be logging too many starts without finishes. Agreed to test on an upcoming social event – possibly DH.	
3.4	MB working on new park map for signage and eventually to update masterplan.	MB – Ongoing
3.5	Opened an Instagram account. Need members to add regular content. Chris and Alex offered to help.	CB & AD
3.6		

4. Land Access & Future Planning

Land Access Coordinator: Stuart Dummkoph

Future Planning Coordinator: Travis Bailey

	Item Description / Notes	Follow Up / Action Required
4.1	Stu yet to complete handover from previous coordinator.	SD – By next meeting
4.2	Compound handover documentation sent to Glencore, waiting response.	SD & MB – Follow-up by next meeting
4.3		

5. Trail Care and Technical

Trail Care Coordinator: Wados Magil

Trail Care Coordinator: Grant Cooper

	Item Description / Notes	Follow Up / Action Required
5.1	Trails closed, new signs installed.	
5.2	Extra tools would be helpful. WT tools too expensive, cheaper to make our own. Adam can help here.	AM – When needed
5.3	Start planning working bees and grass cutting days.	GC & WM - Ongoing
5.4	Check G Drive for existing presentation on trail building techniques. Plan info night if enough interest.	
5.5	Summit to Taipan trail underway	
5.6	Trail grading underway using up to date system. Apply to whole of park, including any 'unnamed' trails. Update signage when complete.	GC & MB - Ongoing



MONTHLY COMMITTEE MEETING MINUTES

6. Club Events & Programs

Juniors

Coordinator: Kristy Kerrisk

	Item Description / Notes	Follow Up / Action Required
6.1	Juniors to start again when school returns	

Cross Country (XC)

Coordinators: Bailey Devantier-Thomas & Alex Diorietes

	Item Description / Notes	Follow Up / Action Required
6.2	Current feedback on XC events: too long and not enough variety. Discussed reducing elevation for some loops/events.	
6.3	Planning for 2021 schedule has begun, looking for 6-7 events. Look to compress season a bit with a good lead into the Paluma Push. Alex is coordinating dates in conjunction with Cairns. Cycle Club also contacted.	BT & AD - Ongoing

Down Hill Series (DH)

Coordinators: Stephen Knott, Ashley Caldwell

	Item Description / Notes	Follow Up / Action Required
6.4	Planning working Bees for Australia Day weekend, and/or weekend after.	SK – Ongoing
6.5	DH Social Day planned for 7/2/21. Test timing system. See 3.3	SK, DT – Before social day
6.6	Proposed race dates: DH1: 20 or 21/2. DH2: 14/3. DH3 & DH4 TBA	
6.7	EDMS has kindly offered their bus. Need some recognition to go to them	

Gravity Enduro

Coordinators: Luke Atkinson & Aaron Huston

	Item Description / Notes	Follow Up / Action Required
6.8	Good participation at events.	
6.9	Target dates to be locked in soon.	LA & AH
6.10	Discussed paying to promote events through social media.	



TOWNSVILLE ROCKWHEELERS MOUNTAIN BIKE CLUB INC.

MONTHLY COMMITTEE MEETING MINUTES

7. Registrar

Coordinator: Michael Dorrenboom

	Item Description / Notes	Follow Up / Action Required
7.1	Asked for Categories, Dates fess etc when known.	All Race Coordinators - ASAP
7.2		

8. Timing

Coordinator: David Taske

	Item Description / Notes	Follow Up / Action Required
8.1	See 3.3	
8.2		

9. Major Events

	Item Description / Notes	Follow Up / Action Required
9.1	Paluma Push to be run by Outer Limits for 2021. Fee due.	

10. Media & PR

Coordinator: Ashley Caldwell

	Item Description / Notes	Follow Up / Action Required
10.1	Not present.	
10.2		

11. Sponsorship

Coordinator: Vacant

	Item Description / Notes	Follow Up / Action Required
11.1	Discussed options for trying to increase sponsorship. Generally agreed to try and expand reach as much as possible. Increase presence on social media may help.	



MONTHLY COMMITTEE MEETING MINUTES

12. Fundraising & Grants

Coordinator: Vacant

	Item Description / Notes	Follow Up / Action Required
12.1	Need to investigate Federal Government's recent community grant	Fundraising and Grants co-ordinator

13. Memberships

Coordinator: Hayley Morgan

	Item Description / Notes	Follow Up / Action Required
13.1	See 3.2 regarding fee increase.	
13.2	Discussed increased signage to promote take-up	

14. Social Activities

	Item Description / Notes	Follow Up / Action Required
14.1	Nothing tabled at this meeting	

15. Online Comms

Coordinator: Justin MacIntosh

	Item Description / Notes	Follow Up / Action Required
15.1	Website forum to be closed due to lack of use	JMc
15.2	Justin encouraged all members to like/comment on social media posts as much as possible. Increases reach.	

16. General Business

	Item Description / Notes	Follow Up / Action Required
16.1	Need a better Laptop	MB – ASAP
16.2	Discussed 'golden tickets' for committee members	MB – Before first race
16.3	Proposed Club Calendar for 2021 attached for comment	



MONTHLY COMMITTEE MEETING MINUTES

17. Attachments

- 17.1. Committee Positions – 2021
- 17.2. 2021 Club Calendars